



British Showjumping
Judges Education System

PATHWAY

(Mark-up version) Reviewed 01-2017

1 Preliminary Remarks

1.1 Terminology and Abbreviations

- **Regional Official Mentor (ROM)**

Regional Official Mentors are appointed to represent British Showjumping and act as a point of contact for all officials within their region. The role involves assisting in identifying potential new officials as well as supporting existing officials. The Regional Mentor role requires being proactive in facilitating Officials training and continuing professional development. The position entails assisting their development through the officiating levels, should they wish to progress. Regional Official Mentors will be appointed in each region for Course Designers and Judges.

- **Chairman of Judges (CoJ)**

A Chairman of Judges is appointed at each show to act as the Senior Judge for the duration of the show. Duties of the CoJ include assisting and advising the Show Organisers and Members throughout the show.

- **British Showjumping Headquarters (HQ)**

Based in Meriden, West Midlands, British Showjumping HQ is the administrative hub for the NGB of Showjumping within Britain.

Contact details for HQ are below: -

- British Showjumping, Building 2020, Meriden Business Park, Copse Drive, Meriden, West Midlands, CV5 9RG
- 02476 698800
- info@britishshowjumping.co.uk

- **Judges are divided into the following categories:**

- Level 1 Judge
- Level 2 Judge
- Level 3 Judge

- FEI Level 1 Judge
- FEI Level 2 Judge
- FEI Level 3 Judge
- FEI Level 4 Judge

- Timekeeper
- Writer

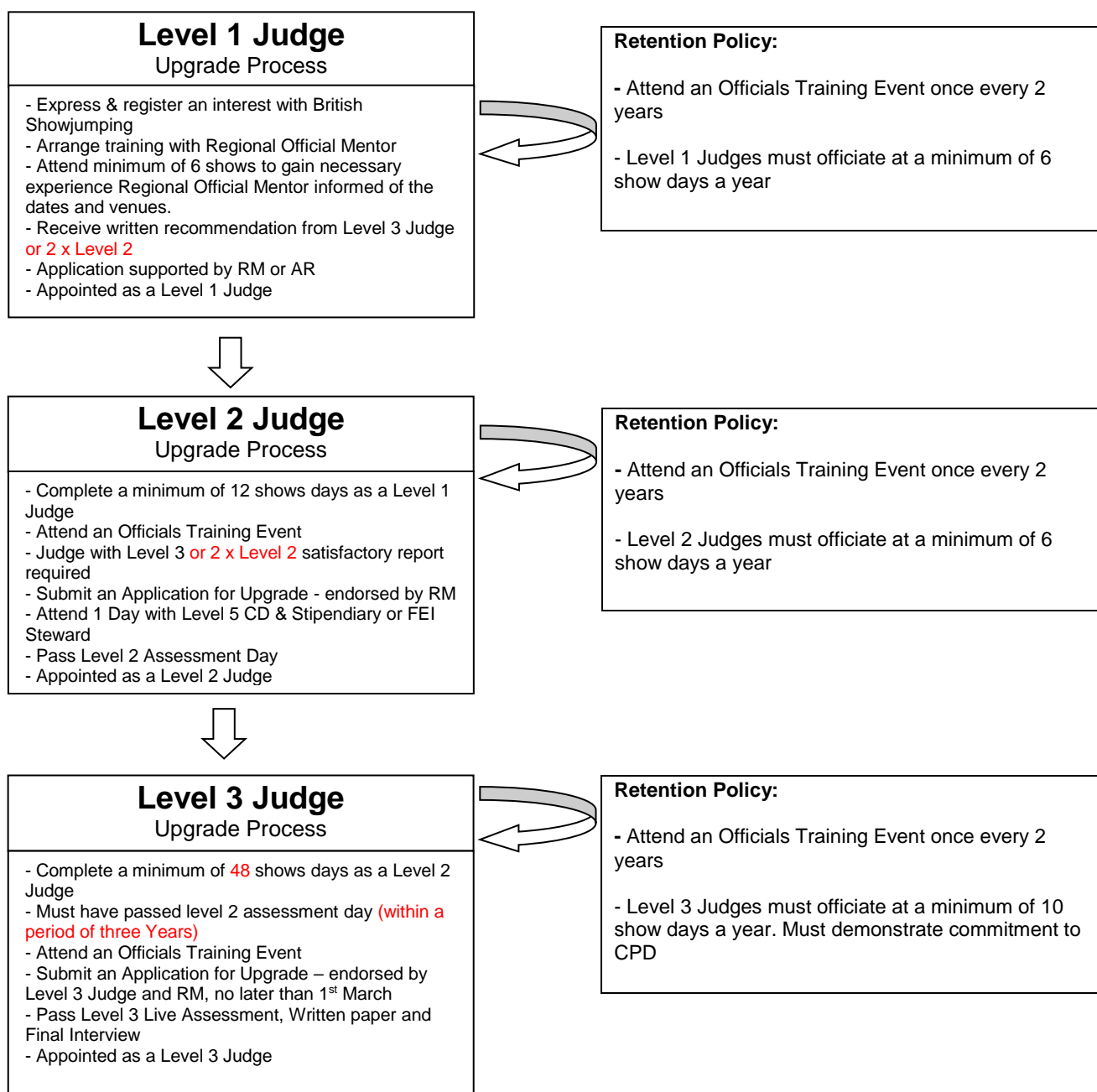
1.2 Agreement to abide by British Showjumping Rules & Regulations

All British Showjumping Officials, when renewing their membership with British Showjumping, agree to abide by British Showjumping Rules & Regulations, including the Regulations for Registration and Control of Officials & the Officials Code of Conduct for the duration of the membership period.

The Regulations for Registration and Control of Officials, including the Officials Code of Conduct can be found by following the link below: -

- <http://www.britishshowjumping.co.uk/page/Officials-Regulations>

2. Diagram of the Education System for Judges



3. Description of the Education System for Judges

Officials Logbook

The Officials Logbook has been created to help aid, track and monitor development through the Officiating Levels. The Logbook captures some of the key Criteria and Competencies of each Level and is used as a guide for recommendation. Officials who are upgrading will be expected to complete this as part of their upgrade. So to help show depth of knowledge and experience. Logbooks can be downloaded here. [\(OF11\)](#)

Level 1 Judge

Initial Training

- Express an interest with British Showjumping & Register as a Non Jumping Official
 - Application for Membership as a Non Jumping Official ([OF1](#))
 - British Showjumping Official - Application Form ([OF2](#))
- Contact details for the Regional Official Mentor passed over to the Trainee Judge to arrange getting some experience at affiliated events and Area Representative informed.
 - <http://www.britishshowjumping.co.uk/page/Regional-Mentors>
- Attend **a minimum of 6 British Showjumping** events with British Showjumping Judges of at least Level 2 status to gain experience understanding the role of a Judge, the responsibilities of a Judge, operating and setting up the timing equipment, operating the backup stopwatch and writing the results cards for the Judges at affiliated events
- Completion of log book detailing events attended and roles complete ([OF11](#))
- Before appointment, the Trainee Judge must have a written report recommending them for appointment as a Level 1 Judge from a Level 3 Judge **or 2 x Level 2 Judges** with endorsement of application by Regional Official Mentor. ([OF13](#))
- **Area Representative informed of appointment.**
- Once the above has been completed, the Trainee Judge is then appointed as a L1 Judge
 - Minimum of 18 years of age at appointment

Retention Policy

- Level 1 Judges must officiate at a minimum of 6 British Showjumping show days a year
- Must attend an officials training event once every two years

Any Judge who does not meet the above criteria may be re-classified as of the 1st of Jan each year.

Level 2 Judge

Upgrade Process

- To be, for at least 1 years, a Level 1 Judge
- Complete a minimum of 12 show days as Level 1 Judge prior to applying for upgrade
- Completion of log book detailing events attended and roles complete ([OF11](#))
- Judge with a Level 3 or 2 x Level 2 judges obtaining a satisfactory report ([OF13](#))
- Submit an Application for Upgrade with completed log book, endorsed by your Regional Official Mentor detailing appropriate experiences and reports ([OF13](#))
- Attend an Officials Training Event as per retention policy
- Attend 1 full Day with a Level 5 Course Designer to understand how to walk a course, the principles of Course Designing and what constitutes a safe course
- Or Attend 1 x Level 2 Course Designers assessment day, Theory Day (first Day only)
- Attend 1 Day with a Stipendiary or FEI Steward to understand the role and responsibilities of the Steward and how they can assist the Officials and Show Organisers whilst deployed at a venue
- Successfully pass the Level 2 Assessment Day including,
 - written exam,
 - oral exam,
 - timing test
 - Course walk.
- Appointed as a Level 2 Judge

Retention Policy

- Level 2 Judges must officiate at a minimum of 6 show days a year
- Must attend an officials training event once every two years

Any Judge who does not meet the above criteria may be re-classified as of the 1st of Jan each year.

Level 3 Judge

Upgrade Process

- To be, for at least 2 years, a Level 2 Judge
- Complete a minimum of 48 show days as Level 2 Judge prior to applying for upgrade
- Must have passed Level 2 assessment day (within a period of three Years)
- Completion of log book detailing events attended and roles complete ([OF11](#))
- Attend an Officials Training Event as per retention policy
- Judge with a Level 3 judge obtaining a satisfactory report ([OF9](#))
- Submit an Application for Upgrade with completed log book, endorsed by your Regional Official Mentor detailing appropriate experiences and reports. ([OF9](#))
- Attend Live Assessment at Major National Event to be determined by British Showjumping
- Submit additional Dates for alternative assessment.
- All applications to be submitted no later than 1st March of the year in which the candidate is to be assessed
- Pass the Level 3 Live assessment
- Pass the Level 3 Written paper and Final Interview.
- Appointed as a Level 3 Judge

Retention Policy

- Level 3 Judges must officiate at a minimum of 10 show days a year
- Must demonstrate commitment to continuing professional development (CPD)
- Must attend an officials training event once every two years
- Attend Refresher seminar every 3 years

Any Judge who does not meet the above criteria may be re-classified as of the 1st of Jan each year.

Over 75 Assessments

On application to British Showjumping, all Officials over the age of 75 must attend and pass an assessment of competency. Officials who do not pass this assessment will be offered training and development advice. A further assessment of competency will be conducted to ensure progression has been made and the Official is of the required standard to be appointed.

A follow up assessment will be required every two years after the initial assessment to determine if the official is still of the required standard to be appointed in their role.

Over 75 Assessment Days

- Successfully pass the Over 75 Assessment Days (Assessment Day to be commensurate with current level),
- Judges
 - Written exam, (Level 1,2 & 3)
 - Oral exam, (Level 1,2 & 3)
 - Timing test (Level 2 & 3)
 - Course walk. (Level 2 & 3)
- Course designers.
 - Levels 1 & 2 to attend standard Assessment day (commensurate with current level).
 - Levels 3, 4 & 5 - Live assessment.
 - Levels 3, 4 & 5 to submit dates where they will be officiating in the capacity of their current Level.
- For Officials who do not pass the 75 Assessment Days.
 - Areas identified for development notified to the Official.
 - Officials to submit dates where they will be officiating in the capacity of their current Level.
 - Within a period of 3 months - Live assessment (*to focus on areas identified in Assessment day*).
- Where Officials do not meet the criteria for their current level. The findings and assessment results will be submitted to the Officials Review Panel for recommendation (*Review Panel to be made up of at least 4 from specific Working Group*). The Review Panel will return one of the following recommendations.
 - *Re-Training (with specific areas identified)*.
 - *Re- classification (with recommendations as to new classification)*.
 - *Removal from the Officials Panel*.
- The recommendations of the Review Panel will be submitted to the National Sport Committee for final approval.

Officials Integration from FEI – GBR National

FEL Level 1 Judges

- Applications accepted via normal Pathway to GBR National Level 1

FEL Level 2 Judges

- Applications submitted to the Officials coordinator
- Integration & Assessment Fee £100
- Application must be accompanied with 2 x recommendation from (GBR) Level 2 Judge, supporting the candidates integration into the National System
- Candidate to be integrated at GBR LEVEL 2 Judge (12 Months probationary),
- Successfully pass the Level 2 Assessment Day including,
 - written exam,
 - oral exam,
 - timing test
 - Course walk.
- Appointed as a Level 2 Judge
- Candidate appointed Level 2 Judge, Normal COD, Pathway & Retention criteria Apply

FEL Level 3 Judges

- Applications submitted to the Officials coordinator
- Integration Fee £300
- Application must be accompanied with 2 x recommendation from (GBR) Level 3 Judge, supporting the candidates integration into the National System
- Candidate to be integrated at GBR LEVEL 3 Judge (12 Months probationary),
- Candidate to submit GBR dates for immediate assessment.
- British Showjumping Judge Assessor to attend one of the dates supplied unannounced and assess Judge.
 - At Category 2 or 3 Show
- Successfully pass the Judges assessment
- Candidate appointed Level 3 Judge. Normal COD, Pathway & Retention criteria Apply

FEL Level 4 Judges

- Applications submitted to the Officials coordinator
- Integration & Assessment Fee £0
- Application must be accompanied with 2 x recommendation from (GBR) Level 3 Judges, supporting the candidates integration into the National System
- Candidate appointed Level 3 Judge, Normal COD, Pathway & Retention criteria Apply